

# Road Committee meeting

7-2-24

Attendees: Chairman, PM

Meeting commenced at 5 pm in the office of the association

## Key points of discussion

### What are the boards' ideas, thoughts and plans

PM: Road complaint forms are key to this process.

Chair noticed roads project board on the wall prepared by Ms. Massey. RC duty is to keep this board per the road complaint forms, road complaints need to be kept up with this and priorities identified. Make on going plans and schedule.

### What are PM and staff ideas thoughts and plans?

PM says follow board's direction.

Chair says we need to be sure to maintain contact with 811 program to preserve the liability function of their program. Beginning with our first project, NE and Paladin Roads, and likewise as we proceed with the next set of roads, each time we make a move. 811 program will take liability only for a couple weeks with each call.

Chair: When may we expect to commence with grading roads? Date was discussed and set for the 16<sup>th</sup> of July. Chair hereby suggests we move it out one week to the 23<sup>rd</sup> just to be prudent.

Chair: we might be wise to create an official "construction schedule" per the trades to keep up with a reasonable schedule plan. Working backwards from a certain date we insert tasks that need to precede each goal so we can make ready to do work up to the goals. For example, for roads to be graded we need utilities spotted, brush cleared, neighbors notified, culverts obtained.

PM: ongoing tasks/plans/projects we need to prioritize the next project and repeat. Atascosa road may be a good road to do next after NE and Paladin as it is in serious need of work and level and not complicated to do as we get our feet wet going forward. Chair states Brushy Creek is his favorite proposed; has been since first blush.

### When may we expect the grader to be ready to start

Hydraulic pump is in the shop and should be back week of 4<sup>th</sup> and we might schedule NE and Paladin on the 16<sup>th</sup>.

### What is status on operator certification by PM and board?

PM: sub committee (chair's words) of PM and Randy-lead

PM is the official doing this "certifying", Mason Mowry is vice lead as well as other in crew and staff. Chair has one other person to suggest for operator and will introduce this person in due course.

Chair: we need a check list prepared by PM to assure safety and completeness by operator and staff. Chair suggests we include stipulation that we always have two persons on task to provide eyes and ears for safety and to aid operator for what might be needed to assure efficiency and such.

PM: PM will secure PPE and this will include: safety glasses, helmets, vests. Gloves may or may not be recommended. These items will be LMSOA property. Closed toe shoes, preferably boots, will be required for operator and staff and will be personal property.

Chair: we need to be sure to have adequate signage including detour signs we we proceed.

Meeting adjourned at 5:58 pm